

MINUTES OF ANNUAL MEETING OF GRANDBOROUGH PARISH COUNCIL
Tuesday 1st May 2018, 8.15 pm
A G E N D A

Mr Steriopulos expressed his concerns re' the Planning Appeal for the pig farm, including the pollution of water courses, being in a flood zone, and the spreading of slurry on the fields in such an area.

Ms Calow concerned that RBC would continue to defend the er planning refusal, as it was the elected members of the planning committee that had refused the application. The planning department had been in favour. After a request to Jo Orton, Head of Planning at Rugby, she had received the planning appeal documentation, which hadn't been publicly available as yet.

Cllr. Crane had asked RBC why an informal public hearing was not being held, but as yet, had no response.

Please see Planning item 9e for the comments from the Parish Council on the Planning Appeal.

Ms Lambie queried the lack of access to the public footpath adjacent to Grange Farm drive. It was agreed to re-erect the footpath sign by the gateway again.

Present: Cllr. Hastie, Cllrs.R Lee, S McArthur, H McBreen, M Bullen; Cllr. Mrs E Crane, Mr and Mrs Steriopulos, Ms F Lambie, Ms H Calow, Mr Potton and Mr J Clarke.

1. **Apologies for Absence** received from Mrs T Pawsey
2. **Election of Chairman.** Cllr. Hastie was proposed by Cllr. Bullen, seconded by Cllr. McBreen and elected unanimously.
Vice Chairman. Cllr. Lee was proposed by Cllr. Hastie, seconded by Cllr. McBreen and elected unanimously. Both Councillors signed their Declaration of Acceptance of Office.
3. **Declaration of Interests**
Cllr. Lee declared an interest in Correspondence, Item 11a, as chairman of the Village Hall.
4. **Minutes of Meeting** held 6th March 2018 circulated to Cllrs. and signed a true record.
5. **Matters Arising from the Minutes**
 - a) Neighbourhood Plan - Update included in the Chairman's Report and will be included in the next PC Newsletter. Technical expertise now required and Neil Pearce appointed. Cost to be financed by the Parish Council, until funding received..
 - b) Dog bins installed in Sawbridge Road and Grandborough Fields Road.
 - c) Severn Trent – meeting to be arranged
6. **Annual Review** of Standing Orders, Financial Regulations, Internal Financial Control, Insurance, Risk Assessment, Internal Financial Control, Training. The Clerk had gone through all the policies and only slight amendments were required. Cllrs. approved the amended policies. All policies reflect the new GDPR rules.
7. **Highways**
 - a) Poor condition of Sawbridge Road, and also its' junction with Church Road. Surveyor contacted and he agreed to carry out the necessary repairs.
8. **Footpaths**
 - a) WCC notification of proposed diversion of Public Footpaths R268 and R268a. Footpaths concerned are at Caldecote Farm, nee Calcutt Elms Farm. All Councillors notified and no objections received.
9. **Planning**
 - a) Planning application and subsequent permission granted for erection of an agricultural building for the storage of straw, at Fields Farm, Lower Green, Woolscott. All Councillors notified and comments forwarded requesting a planting scheme be put in place to minimise the visual impact on the surrounding countryside. R18/0412
 - b) Planning application and subsequent Certificate of Lawful Use or Development granted for retention of temporary siting of a two-bedroom mobile home, at Calcutt House Farm, Calcutt Lane, Broadwell, for Mr C Bates. Councillors notified and no objections received. R17/2100
 - c) Planning permission granted for refurbishment and external alterations etc. at Orchards End, Hill Road, for Mr and Mrs McArthur. R18/0236
 - d) Prior approval granted of notification to convert 2no. existing agricultural buildings to dwelling houses, Grandborough Fields Farm, Flecknoe Station Road, for Mr G Steriopulos. R17/2010
 - e) Planning Appeal, for erection of an agricultural building, slurry store and feed bins with associated access, hardstanding and attenuation ponds, land to the west of Grandborough Fields Farm, Broadwell Road, Grandborough, for Mr J Evans. Planning ref. R17/0937; App. reference APP/E3715/W/18/3198399

Following discussion with the public present at the start of the meeting Cllr. Hastie proposed writing to the Leader of RBC, seeking his assurance that they would continue to defend their decision to refuse planning permission for the site. Concern was also expressed that RBC had failed to obtain some relevant reports from various bodies, that were available. RBC had also appeared to fail to take into consideration the impact on a local equine business. An informal public hearing to be requested, so interested parties could put forward their views. This action agreed.

- f) Email from Mr G Steriopulos re' above planning item. Item discussed prior to the start of the meeting.
- g) Planning application for erection of detached garage and workshop with study games room above, at Calcutt Elms Farm, Calcutt Lane for Mr C Smith. R18/0751. No objections.

9. Lighting – nothing to report

10. Accounts

- a) 'Exemption Certificate' completed. We qualify as 'exempt' from a limited assurance review by an external auditor, because our annual income or expenditure for the year is less than £25,000.
- b) Approval of the Annual Governance Statement 2017-2018. To be signed at a meeting to be arranged.
- c) Approval of Accounting Statement 2017-2018 To be signed at a meeting to be arranged.
- d) Payment authorised of:
 - £300.00 to W S Gardens Ltd for Lengthsman Scheme in Jan/Feb (776)
 - £481.20 to Rugby Borough Council for provision and installation of 2 dog bins. (50% of costs) (777)
 - £60.46 to EON for maintenance charges to 31.03.18 (778)
 - £60.00 to WALC – Training fees for two Cllrs.and Clerk. (779)
 - £133.37 to EON for energy charges to 31.03.18 (780)
 - £163.00 to WALC – annual subscription and membership (781)
 - £63.50 to Diane Malley for administration of payroll services 2018-19 (782)
 - £65.00 to Mr A Grant, for internal audit of Parish Council accounts (783)
 - £120.00 to WS Gardens, Lengthsman Scheme in April (784)
 - £3.00 to WALC – for 'Governance and Accountability for Smaller Authorities in England 2018'. (785)
 - £23.00 to WALC – Training fees for Cllr. Hastie .(786)
 - £23.00 to Mrs K E Worrall for black ink cartridge (787)
 - £300 to W S Gardens Ltd, for mowing Aikman Green (156) and Village grass (£144) in April. (789)
- e) £317.00 received from Warwickshire Transparency Fund for new computer.
- f) First half year payment of Precept received, £2625.00
- g) £1369.04 (£1365.00 plus £4.04 charge) withdrawn from Building Society account. £1365.00 paid into Parish Council account for mowing and maintenance of Aikman Green. Balance now £13,307.43
- h) Bank balance stands at £5461.51
- i) Report from Mr A Grant, Internal Auditor. Explanation of use of restricted account (Aikman Green) and unrestricted Lloyds bank account added to bottom of Summary of Accounts. Due to a clerical error an adjustment will be made in 2018/ 2019 of £240 for additional work on Aikman Green. Money to be transferred from BS restricted account to unrestricted account.

11. Correspondence

- a) Councillors were please to agree to the request from Grandborough Village Hall Committee to use the Parish Council Open Space on 23rd June for a barbecue; 30th June for a wedding reception for guests to use and, weather permitting, use half for parking; 26th or 27th August for Grandborough Alternative Olympics. Subject to the usual conditions. Cllr. Lee had declared an interest and took no part.
- b) GDPR – new regulations come into force on 25th May 2018. Cllr. Lee and the Clerk are attending a training course on 3rd May. Work to comply with the regulations is ongoing.

12. Date of Next Meeting - Tuesday 3rd July 2018, at 7.45 pm, in Village Hall.

Chairman:

Date: