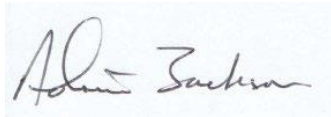


# Grandborough Parish Council

**TO: All Councillors, Grandborough Parish Council**

Dear Councillor,

You are hereby summoned to attend an extra meeting of Grandborough Parish Council at Grandborough Village Hall **on 5<sup>th</sup> August 2025 at 7.30pm**. Please forward any apologies for absence to me or the clerk.



Adrian Jackson

Chair

31<sup>st</sup> July 2025

*Members of the public and press are welcome to attend.*

## **A G E N D A**

### **1. Introduction**

### **2. Apologies:** to receive apologies and approve reasons for absence.

### **3. Declarations of interest:**

3.1 To declare any personal interests or prejudicial interests in items on the agenda and their nature.

3.2 To receive, consider and approve any requests for dispensation relating to agenda items.

### **4. Minutes of previous meetings:** To review and if appropriate, approve the minutes of the Parish Council meeting held on 1st July 2025.

### **5. To review and sign AGAR files, where appropriate.**

5.1 Certificate of Exemption

5.2 Annual Internal Audit Report

5.3 Section 1 Annual Governance Statement

5.4 Section 2 Accounting Statements 2024/2025

5.5 Analysis of Variances

5.6 Bank Reconciliation

5.7 Notice of the period for exercise of public rights

### **6. Finance**

6.1 To approve for payment Tim Williams £110, RB Hall £885.50, Moore UK £48.00 (credit due), Trevor Gill £250.

6.2 To discuss new litterbin cost (£297).

6.3 To approve expenses for Councillors.

6.4 To discuss PAYE issue.

6.5 To discuss VAT issue.

## **7. Other matters**

7.1 To discuss shoring options.

7.2 To discuss placement of a sand bin.

7.3 To discuss new email addresses for Clerk and PCs.

### **Date of Next Parish Meeting**

To confirm next parish council meeting Tuesday 2<sup>nd</sup> September 2025 at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard three clear days before the meeting is held.

**Confidential matters:** to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

### **Exclusion of Press and Public**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.